

TROOPS HOSTING EVENTS CHECKLIST

Event Name	
Description of the Event. List the "Outcomes" from this event.	
Who is the event for? Just CRSU? What Age Levels?	
Where is the event located?	
Date of Event Arriving & Departure Time?	
What is the cost per girl? Do Adults pay an amount?	
Will they receive anything for the event? Patch, Badge?	
Contact Information for the Event Coordinator: Phone #, address, email address	
Registration deadline and cancellation policy	
Do the girls or adults need to bring anything for this event?	
Is there any other information you need that is not on the General Registration Form?	

Email this form to: kelmckcra@gmail.com and it will be posted on www.crsu.com